



Metro Jets

Umpire Handbook

2016

Umpires are an integral part of the game of netball

“If there are no umpires, there is no game!”

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WELCOME TO THE METRO JETS

The Metro Jets Netball Club, formerly Western Jets Netball Club, was founded in 1995, participates in South Australia's elite netball competitions: the State Premier League Netball Competition (Nine News Netball Cup); the Adelaide Metropolitan Netball Division and the City Night Division, all of which are hosted at Priceline Stadium, home of the Adelaide Thunderbirds.

Despite still being relatively new, Metro Jets continues to grow and experience success across their grades. In 2014, Metro Jets were endorsed as one of eight Premier League Clubs to compete at the highest level in South Australia, becoming a true 'Pathway Club' to the Adelaide Thunderbirds.

Metro Jets are extremely proud of the growth and development achieved in their short history. The Club has developed a strong, supportive and professional environment of exceptional standards that aims to inspire and promote players, coaches and umpires to reach their full potential.

Today, the Metro Jets proudly field over 25 teams in Netball SA's elite competitions, making us a 'Club of Choice' in South Australia.

Go Jets!

MISSION

We strive to develop, promote and encourage our players, coaches, umpires and officials to reach their full potential.

VISION

To be a successful high performance pathway Club in South Australia.

OUR COMMITMENTS

Our commitments that underpin our Vision and Mission are to:

- Promote and actively encourage fair play from all involved with the Club
- Build the best possible environment for our players, members, and the wider community.
- Always act with integrity and transparency and provide best business practices for all our stakeholders.

UMPIRES HANDBOOK

This handbook contains information related to umpiring Netball at the Metro Jets Netball Club. The handbook is here to assist you, but should you have any further queries or require additional support please contact Katrina Wood at secretarymetrojets@gmail.com

For more information about the club please see www.metrojets.com.au

METRO JETS OFFICE BEARERS 2016

Executive Committee

Meetings held on a monthly basis with all expected to attend

President Rachael McLeod	Vice President Tracy Brokate	Secretary Katrina Wood	Public Officer Mike Bamford	Treasurer Sherrilyn Anderson
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Club Officers

Club Officers will be engaged by the Committee on issues impacting their Specific Area. All officers are expected to maintain records to meet the KPI requirements of NSA.

Premier League Coordinator Di Mitchell	Sponsorship Coordinator Simon Adam	Merchandise Officer Lou Washington	Coaching Coordinator Anna Cupkovic	Records Officer Shirley Mencil	Communications Officer Sonia Pellicone	Volunteer Coordinator Frank Albanese
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Sub-Committee Members

The Sub-Committee Members will be engaged by the Committee to undertake specific tasks throughout the season

Wendy Eddy	Cathy O'Dea	Julie Detomaso	Jodie Stevens	Anna Cupkovic	Christine Dunbar	Ally Turtur	Annmarie Ordner	Paula Adam
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Trials & Development

The following Officers will work closely with their designated Club Officer

Trial Coordinator Deb McDonald	Court Coordinator Fiona Lindblom	Umpire Coordinator Caitlin North	Coaching Development Rod Webster	TID/Regional Coordinator Jim Haldane
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CLUB CONTACT DETAILS

METRO JETS NETBALL CLUB	ADDRESS	PO Box 367 Woodville SA 5022
	EMAIL	secretarymetrojets@gmail.com
	WEBSITE	www.metrojets.com.au
	BANK DETAILS	Metro Jets Netball Club BSB: 105-018 Acct #: 080 324 740
	FACEBOOK	Metro Jets Netball Club
	INSTAGRAM	Metro Jets Netball Club
	TWITTER	Metro Jets Netball Club
UMPIRE COORDINATOR	CAITLIN NORTH	0415 756 606
TREASURER	SHERRILYN ANDERSON	0438 827 157
SECRETARY	KATRINA WOOD	0418 472 536

COACHES AND UMPIRES ASSOCIATION

All Metro Jets Umpires are signed up as members of Netball SA's Coaches and Umpires Association.

As a member you receive up to date information on developmental opportunities; Umpiring Courses and Workshops; and exam information. Membership runs from April 1st to March 31st each year.

UMPIRING AT METRO JETS NETBALL CLUB

2016 UMPIRES

The Metro Jets thank their Club Umpires for their ongoing dedication, professionalism and commitment. The Umpires for 2016 are set out below.

2016 Western Jets Umpires	
Gary Zerna	Katie Formston
Morgan Harland	Sarah Formston
Adam Vandersluys	Jazlyn Owers
Kym Dalton	Jami-Lee Lucas
Emma Smith	Toula Tsakiris
Vicki Smith	Emily Sowsbery
Telisah Brokate	Danielle Smith-Sparrow
Kelsi Serrels	Emily Shaw
Tahli Cocking	Alexandra Foote
Sophia Livaditis	Makenzie Ordner
Abby Forbes	Ekaterina Angelou
Eloise Merchant	Demi Bates



Umpiring Coordinator Gary Zerna and his newest recruits.

COMMENCING UMPIRING

Umpiring is an integral component of netball. Umpires apply the rules to the best of their ability, without fear or favour, making decisions in the best interests of the game and its tenets of equal opportunity and sporting conduct. Skilled umpiring enhances the game by complementing and encouraging skilled play, for the enjoyment of all participants and spectators alike.

WHY UMPIRE

Have you ever considered the benefits of becoming an umpire?

Umpiring provides you with so much more than just the ability to officiate the rules of the game. It can make you feel:

- **Connected** – Umpiring is a great way to make new friends and be part of the vibrant netball community.
- **Respected** – Umpires facilitate a safe, fair and enjoyable environment for netball players. Umpiring develops skills that can be used for life: communication, resilience and leadership.
- **Energised** – Umpiring lets you experience the thrill of the game, contributes towards maintaining a healthy lifestyle and offers a pathway to participate in sport at the highest level.

PROCESS

How to begin umpiring with the Metro Jets Netball Club?

1. Complete the Umpire Application form on the Metro Jets website and return to secretarymetrojets@gmail.com
2. Speak with Jets Umpiring Coordinator, Caitlin North who will assist in getting you started. All Jets Umpires receive a Rule Book and Grip Whistle.
3. Sit the Section 1 Theory exam (online) and achieve a 70% Pass mark, **Netball Australia Online Umpire Exam Centre.**
4. Attend the 'Learn How to Umpire Course' **Register Here.**
5. Complete the Level 1 Umpire Education Course, **Netball Australia Online Umpire Exam Centre.**
6. Register with the Netball SA Coaches/Umpires Association. Metro Jets will reimburse/complete your Membership payment and any umpire course costs.
7. Purchase suitable white attire – shirt, skirt, shorts, jacket or white dress.
8. Begin umpiring competition matches; umpire payments are dependent on your level of accreditation.
9. Practice your umpiring skills at Club trainings. Learn and improve your technique under the mentoring of experience Club umpires.
10. Complete the Level 2 Umpire Education Course, an 8 hour in-course program.

For more information on the National Umpiring Development Framework download the **National Umpire Development Framework 2016.**

UMPIRE PATHWAYS

There are many opportunities to become involved as an umpire in Netball, with clear pathways and support structures available for those aspiring to officiate at the highest level.

LEARN HOW TO UMPIRE COURSE – ONLINE AT MYNETBALL

The Section 1 Theory Exam tests the basic rules of the game. The online examination is accessible all year. A certificate is generated for all candidates who achieve a pass (70% or above). The most recent examination mark is the current result, with pass marks valid for 6 years. It is highly recommended that prior to commencing this exam you read a copy of the **Rules of Netball** (2016).

LEVEL 1 UMPIRES COURSE – ONLINE AT MYNETBALL

The Level 1 Umpire's Course has been designed to assist you in achieving the necessary skills and knowledge to be an effective umpire and enjoy your officiating role. The course contains the following five modules: being a good umpire; getting started; umpiring techniques; rules in action; and where to now? **To access the Section 1 Theory Exam and Level One Umpires Course online click here.**

NETBALL SA COACHES AND UMPIRES ASSOCIATION

Give yourself a head start by becoming a member of the Coaches and Umpires Association. As a member you will receive up to date information on all activities involving both umpiring and coaching such as: Umpiring & Coaching Courses and Workshops; Exam information; and Development opportunities. Membership runs annually from 1 April to 31 March the following year.

LEVEL 2 UMPIRES COURSE – 8 HOUR COURSE

The Level 2 Umpire Education Course has been designed to further develop umpiring skills, techniques, and increase understanding of the procedures and protocols of a higher level of umpiring, and generally extend your parameters as an officiator of netball.

NETBALL SA COLOURED SHIRT PROGRAM

The SA Coloured Shirt Umpiring Program is a practical umpiring course that was introduced to netball Associations and has continued to grow each consecutive year since its inception. It is aimed at developing and training beginner umpires, of all ages, to ultimately attain their National Umpiring badge.

UMPIRING IN SOUTH AUSTRALIA

Netball SA provides a range of services and development programs for umpires of all standards. Opportunities exist for umpires at Association, Regional, State and National levels.

A number of courses have been established, providing a pathway for you to develop from a beginner through to an AA umpire.

UPDATING UMPIRE LEVEL

To update an 'on court' umpire accreditation an umpire must:

- Attain a higher level badge; or
- Attend at least one professional umpire education unit (Theory Examination, Rules in Action or Umpire Course) within six years of obtaining a badge.

An experienced umpire, regardless of badge level, who is returning to umpiring, may update as above. However, in accordance with normal practice, umpire appointments will be performance based.

To update, umpires must complete the **Umpire Accreditation Update Notification Form**.

UMPIRE SUPERVISORS

An umpire supervisor is on duty for each session of play on Saturdays.

Should you experience any concerns regarding match play, umpiring performance, official or spectator behaviour, please call: **8238 0519** and the Umpire Supervisor will attend your court. Prompt attention to any incident will assist to diffuse the situation and eliminate a complaint hearing.

UMPIRE CODE OF BEHAVIOUR

In addition to Netball Australia's General Code of Behaviour, you must meet the following requirements with regard to your conduct during any activity held by or under the auspices of Netball Australia, Member Organisations or Affiliates in your role as an umpire.

1. Umpire in accordance with the Official Rules of the Game.
2. Treat all players, coaches, match officials and other umpires with respect.
3. Place the safety and welfare of the players above all else.
 - Ensure the court and its surrounds are compliant with the rules.
 - Take appropriate action to manage dangerous play.
4. Maintain a high standard of personal behaviour at all times.
5. Be a positive role model through behaviour and personal appearance projecting a favourable image of netball and umpiring at all times.
6. Be courteous, respectful and open to discussion and interaction.
7. Maintain or improve your current performance level and seek continual improvement.

METRO JETS EXPECTATIONS

EXPECTATIONS

The Metro Jets expectations for ALL players, Coaches, Umpires and Spectators are as follows:

- Respect all opposition players, coaches, umpires and spectators.
- Respect all Jets players, coaches, umpires, spectators and committee.
- Remember that players participate for pleasure and winning is only part of the fun.
- Operate within the rules and spirit of the sport.
- Make the experience for all players, coaches, umpires and spectators a positive experience.
- All players to have equal court time where possible during minor round matches.
- Display control, respect and professionalism to all involved in the sport.
- Any physical contact with a young player should be appropriate to the situation and necessary for the player's skill development.
- Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or beliefs.
- Show concern and caution towards sick and injured players, follow the advice of a physician when determining whether an injured player is ready to commence training or matches.
- At all times, represent the Club with dignity and sportsmanlike behaviour.
- Support the Club and its members at trainings, matches and Club functions.

EXPECTATION OF PLAYERS TOWARDS UMPIRES

The Club would like players to be aware of a number of items regarding player / umpire relationships:

- It is essential that players learn to listen to the umpire for directions during the course of the match, not the coach (or parents/spectators).
- All players benefit from learning the skill of adapting their game to the umpires they have. At times it seems bad calls are made by the umpires, but being a good sport means taking the bad decisions with the good.
- Remember to use the correct protocol to address concerns about umpiring. During a break, the Captain (and ONLY the Captain) may approach the umpires to discuss concerns.
- Our umpires are out there to help our teams play their best game. If we don't have umpires, players can't play the game. Please remember to be respectful to all umpires, perhaps even thank them after each game.

UMPIRING AT METRO JETS NETBALL CLUB

The umpiring team is made up of dedicated volunteers that contribute their own time to umpire training sessions and matches. Umpiring Sessions will be held throughout the season, where umpires are encouraged to come along and discuss any issues/ideas with experienced Club Umpires.

Prior to the commencement of the season Club Umpires must provide their contact details including mobile number, email address and postal address to Umpire Coordinator, Caitlin North. Umpires must also provide a clear indication of how many games per week they would like; how often they would like to umpire (weekly, fortnightly, once a month); and which grades they're comfortable umpiring.

METRO JETS UMPIRE COORDINATOR

The role of the Umpire Coordinator is to:

- Actively seek, support and develop Club umpires
- Arrange appropriate umpires for: Match Day; Trials/Training Sessions; and Practice Matches
- Provide umpiring experience and mentoring in club
- Organise training & development of umpires and arrange Club support when needed
- Record the number of games umpired by each umpire and liaise with Treasurer re: payment
- Should any issues or queries arise during the season, please contact Jets Umpire Coordinator, Caitlin North on 0415 756 606 or caitlinnorth01@gmail.com.

UMPIRING PAYMENTS AND REQUIREMENTS

During the Winter Season, Metro Jets Umpires receive Direct Debit Payments, on a fortnightly basis, for all games umpired. Umpires also receive a Stadium Pass giving free entry into Priceline Stadium and recognition of Umpire duties on the Club Website and at Presentation Night.

UMPIRES	PAYMENTS	CLUB TRIALS	SCRATCH MATCH
BADGED	\$25 per game	\$20 per game	\$20 per game
UNBADGED	\$20 per game	\$20 per game	\$20 per game

POLICE CHECKS

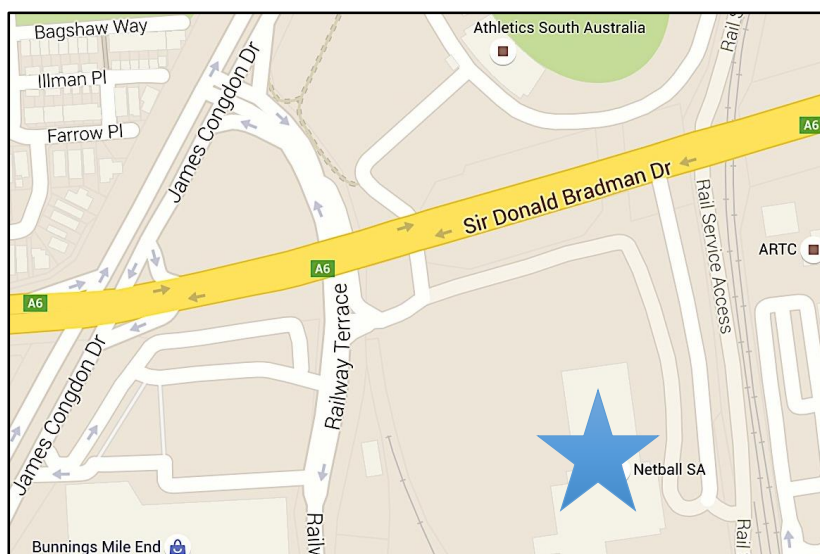
If this has not yet occurred, the Club's Volunteer Coordinator, Frank Albanese will be in touch to organise Police Checks for all our Volunteers, particularly those working directly with children.

MATCHES AND TRAINING INFORMATION

All Jets teams' train and play at Priceline Stadium (Netball SA), 155 Railway Terrace, Mile End.

The Stadium caters for all levels of competition and is the home of the Adelaide Thunderbirds.

Match Day Information			
Age Grade	Players Age (at 31 December)	Winter Games (Apr - Sept)	Summer Games (Oct - Mar)
NetSetGo - Set	9 & Under	Saturday 9:00am	Friday 6:30pm
Primary	11 & Under	Saturday 9:00am	Friday 6:30pm
Sub-Junior	13 & Under	Saturday 10:00am	Friday 7:30pm
Junior	15 & Under	Saturday 11:00am	Friday 8:30pm
Intermediate	17 & Under	Saturday 12:30pm	Tues 7:00pm & 8:30pm
Senior	18 & Above	Sat 2:00pm & 3:30pm	Tues 7:00pm & 8:30pm
Premier League	18 & Above	Thu 7:00pm & 8:30pm	



* Priceline Stadium (Netball SA), 155 Railway Terrace, Mile End.

MATCH DAY ROLES

As an umpire you will need to be aware of the roles that people play on match day. It takes many committed people to make it possible for our Metro Jets players to play a game of netball.

PRIMARY CARER

Each team must have a primary carer preferably with some form of first aid training. However there is no mandatory requirement regarding the first aid training.

The Primary Carer has duty of care to respond appropriately in the case of injury/illness however this does not imply the need to be an expert.

The Primary Carer is the only person allowed on court during an injury timeout unless the injured player needs support to be moved from the court or treatment required from Netball SA First Aid Staff. Coaches and parents are not allowed on court unless in the Primary Carer role.

SCORING

The timer for each team needs to:

- Be over 16 years of age
- Sit / stand with the opposition scorer
- Print the umpires name on the scorecard prior to the match
- Tick the box next to each player's name as they take the court
- Record all centre passes and goals
- Goals must be scored each quarter numerically (ie 1, 2, 3)
- Total the number of goals each quarter
- Confirm scores throughout the match with the opposition
- Total the number of goals for the match
- Both captains are to sign the score card following the match
- Return scorecard to Duty Office following the match

Example:

CITY NIGHT NETBALL DIVISION										
Grade <u>JUNIOR 1</u>		Date <u>9/7/16</u>								
Court Location <u>12</u>										
Record all goal scored only										
HOME TEAM		VISITORS								
<u>WESTERN JETS</u>		<u>MATRICES</u>								
1	12345678	8	123	3						
2	123456	6/14	12345	5/8						
3	123456789	9/23	1234	4/12						
4	1234567	7/30	123	3/15						
TOTAL GOALS		30		15						
PRINT Umpire's Name & Sign <u>Peter Jones</u>										
PRINT Umpire's Name & Sign <u>Sara Peters</u>										
CENTRE PASSES										
J	M	J	M	J	M	J	M	J		
M	J	M	J	M	J	M	J	M		
J	M	J	M	J	M	J	M	J		
M	J	M	J	M	J	M	J	M		
Scorer <u>Steven Michaels</u>										
Club <u>Western Jets</u> (turn over)										

Christian Name & Surname to be clearly PRINTED	
HOME TEAM <u>Western Jets</u>	
PRINT ALL THE NAMES OF THE PLAYERS ✓ TICK THOSE WHO PLAY	
1	<u>ISABELLA DETOMASO</u> <input checked="" type="checkbox"/>
2	<u>MADISON STREHOVSKI</u> <input checked="" type="checkbox"/>
3	<u>CLAUDIA MCLEOD</u> <input checked="" type="checkbox"/>
4	<u>ANASTACIA ZIKO</u> <input checked="" type="checkbox"/>
5	<u>SAMANTHA HUGGINS</u> <input checked="" type="checkbox"/>
6	<u>COURTNEY BELL</u> <input checked="" type="checkbox"/>
7	<u>JESSICA HILL</u> <input checked="" type="checkbox"/>
8	<u>CHELSEA CALABRO</u> <input checked="" type="checkbox"/>
9	<u>TIFFANY PETERS</u> <input checked="" type="checkbox"/>
10	<input type="checkbox"/>
11	<input type="checkbox"/>
12	<input type="checkbox"/>
Captains Signature <u>CCALABRO</u>	
VISITORS <u>Matrics</u>	
PRINT ALL THE NAMES OF THE PLAYERS ✓ TICK THOSE WHO PLAY	
1	<u>RUBY JOHNSON</u> <input checked="" type="checkbox"/>
2	<u>BLANCA ANDERSON</u> <input checked="" type="checkbox"/>
3	<u>STEPHANIE KUZEK</u> <input checked="" type="checkbox"/>
4	<u>ASHLEY CAHILL</u> <input checked="" type="checkbox"/>
5	<u>GEORGIA COSTA</u> <input checked="" type="checkbox"/>
6	<u>MACKENZIE JONES</u> <input checked="" type="checkbox"/>
7	<u>LUCY SCAMMINE</u> <input checked="" type="checkbox"/>
8	<u>TINA WITTWER</u> <input checked="" type="checkbox"/>
9	<u>ALEXIA STONE</u> <input checked="" type="checkbox"/>
10	<input type="checkbox"/>
11	<input type="checkbox"/>
12	<input type="checkbox"/>
Captains Signature <u>A. Stone</u>	

TIMING

All players will go on a roster to provide a timer throughout the season.

The timer for each team needs to:

- Be over 16 years of age
- Sit / stand with the opposition timer
- If timing quarters, advise umpires when 10 seconds to go
- Be behind umpire and call "TIME" when timer beeps
- If timing breaks and injury advise umpires when 10 seconds to go and call "TIME"

The home team is responsible for timing the quarters. Quarters vary in length depending on which grade is playing:

- Sub Junior, Primary and NetSetGo - Set Grades = 4x10 minute
- Junior, Inter and Senior Grades = 4x15 minutes

The away team is responsible for timing breaks and injury timeouts. The breaks are 3 minutes at quarter and three quarter time and 5 minutes at halftime.

NETBALL AUSTRALIA - OFFICIAL RULE UPDATES 2016

The official Rules of Netball were updated by the International Netball Federation in August 2015, with the new rules to be in place in all Netball Australia associated competitions and events from 1 January 2016. Find out more: <http://netball.com.au/our-game/basic-rules-of-netball/>

The rules are available freely online - click **Official Rules of Netball** to view the rules. A detailed explanation of each rule change can be viewed [here](#). A snapshot of the new rule changes can be viewed online.

The following guidelines are only a snapshot of the rules of the game and should not be seen as a substitute for the Official Rule Book.

To watch the new rules please click on the following link:

<https://www.youtube.com/watch?v=aBnCL67zQoI>

For Sub Primary Rules please see Attachment A

NATIONAL UMPIRE DEVELOPMENT FRAMEWORK

PRE-REQUISITES	PATHWAYS	ASSESSMENT		QUALIFICATIONS (refer to KPI's)
		Theory Examination	Practical Test	
Level 1 Online Course (integrated with Introductory Level Officiating General Principles)	Participating in Rules Discussion workshops	Section I 70-79%	Local Game (4 x 10, 12 or 15 minute quarter game)	C Badge
	Attending Rules in Action course(s) Mentoring	Section I 80-89%	Local Game (4 X 15 minute quarters)	B Badge
Rules In Action (2 Parts) + Level 2 Course (includes Advanced Level Officiating General Principles)	Practice Umpiring at appropriate level	Section I 90-100%	State League Game of a suitable standard (4 X 15 minute quarters)	A Badge
	Attend Umpire Development Programs			
	Self Reflection Individual Development		2 quarters of 2 State League games in one of the following MOs - NSW; VIC	
	Screening for AA Introductory Level Officiating General Principles course (available online)	Section II 90-100%	1 game at Highest Level of Competition in the Country (21/U National Netball Championships; Australian Netball League or ANZ Championship)	AA Badge
Advanced Level Officiating General Principles		International Umpire Theory Examination	Highest Level of Competition in the Country with International Experience	International Umpire Award (IUA)

* No age restrictions apply to candidates of any badge level. It is not essential to proceed sequentially through each badge level.

Please see Attachment B on how to register for a course through Netball SA

Attachment A

SUB-PRIMARY RULES

AMND rules for Sub-Primary age group.

Match Duration: 4 x 10 minute quarters.

Goal Post: 8 feet high (2.4m).

Ball: Size 4

Time to pass ball: Up to 5 (five) seconds.

Stepping: Shuffling on the spot to regain balance allowed without moving down the court.

Contact: Normal rules apply for the sanction (penalty). Players are to stand out (beside and away) as in full rules.

Defending: Strict “one-on-one” defence. Players may defend a shot at goal.

Obstruction: A player must defend from a distance of 4 feet (1.2m). Normal rules apply for the sanction (penalty). Players are to stand out (beside and away) as in full rules.

Substitutions: A team of up to 12 players may make unlimited interchanges at $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$ time intervals. All playing positions are rotated on a weekly basis. All players must play a minimum of 2 quarters when they take the court.

Awards & Scoring: Scores and players names are recorded each week so the AMND Records Officer can check who has played etc. Scores are not published. No final matches are played. Each participant in the competition will be given a memento of participation e.g. a medal.

Please note that AMND Committee Members are the only persons who have the authority to instruct teams on the correct AMND Sub-Primary procedure.

The Umpire Supervisor has the authority on all rules pertaining to the game of Netball.

SCORERS and TIMERS must stand/sit together at all times on the sidelines opposite the centre circle.

Attachment B

Learn How to Umpire Course Registration Form



Contact	
Full Name	_____
Address:	_____
Suburb:	_____ Postcode: _____
Telephone:	_____ mobile: _____
Email:	_____ D.O.B: ____/____/____
Club	_____
Association:	_____

Course Date:

Sunday 19th June 2016
9am – 12pm at Priceline Stadium

Payment:	\$12.00
I require a receipt (<i>receipts will be sent via email</i>)	
I wish to pay with my Visa / MasterCard / Cheque / Cash enclosed (<i>please circle</i>)	
Card No:	_____
Expiry Date:	____/____
CCV No:	____ (<i>last 3 digits of code on the back of card</i>)
Amount:	\$ _____
Name on Card:	_____
Signature:	_____
Date:	_____

I understand that the information I have provided above is necessary to provide me with services in relation to my accreditation course and to facilitate my involvement in the game of netball. I acknowledge and agree that the information may be disclosed by Netball SA to Netball Australia, the Australian Sports Commission and other relevant organisations. I understand that I will be able to access the information through Netball SA. If the information is not provided, Netball SA and Netball Australia may not be able to provide certain services.

If you do not wish to receive special offers from Netball SA and affiliated parties please tick here

Please complete the form and return it with payment to Netball SA PO Box 2082 Hilton Plaza SA 5033 or fax (08) 8238 0555 by 5pm of the Wednesday prior to the commencement of the selected course.